



# RISE ABOVE

BURSARIES FOR SINGLE PARENTS

## 2019-2020 APPLICATION

# RISE ABOVE BURSARIES FOR SINGLE PARENTS

## BACKGROUND

*Rise Above Bursaries for Single Parents (RABfSP)* was established in February of 2016 to assist a single parent exhibiting financial need in attending the *University of Manitoba*. Rise Above now accepts applications from students attending the *University of Manitoba*, the *University of Winnipeg*, or *Red River College*.

## AVAILABLE AMOUNT

The number of bursaries awarded in any given year depends on donations brought in prior to the application deadline. The 2019-2020 bursary recipient(s) will receive a total of **\$3,000**.

## TIMELINE

Completed applications must be received no later than July 20<sup>th</sup>, 2019. The top five applicants will be scheduled for a video or in-person interview between July 22<sup>nd</sup> and August 10<sup>th</sup>, 2019. The applicant(s) chosen to receive the bursary will be notified by August 15<sup>th</sup>, 2019 and will be expected to provide proof of enrollment by August 31<sup>st</sup>, 2019. A cheque for \$1,500 will be issued after the recipient has provided proof of enrollment for the Fall Semester and not before August 20<sup>th</sup>, 2019. The second cheque for \$1,500 will be issued after the recipient has provided proof of enrollment for the Winter Semester and not before December 20<sup>th</sup>, 2019. **This bursary is a single year award.** If the recipient is still in need of assistance for the 2020-2021 academic year, they may apply again and will be considered alongside all other applicants.

## EXPECTATIONS

The recipient must have primary custody of their child(ren) and must also be enrolled at *The University of Manitoba*, *The University of Winnipeg*, or *Red River College* for the 2019-2020 academic year *at the time of award disbursement* (not necessarily at the time of application for the bursary). They must take a minimum of three classes per semester. The recipient agrees to return the award if they leave school during the year for which they received this bursary. The recipient will be required to submit a letter by December 20<sup>th</sup>, 2019 outlining the impact of the bursary on themselves and their family, which may be used by Rise Above in communications with donors and on its website, as well as to share a brief message (in person or pre-recorded) at Rise Above's 2020 fundraiser. **Please note that demonstrated financial need carries significant weight in the selection process.**

## ADDITIONAL DOCUMENTATION

Along with your application, you will be required to submit the following:

- An Option C form (available through CRA) to confirm your income
- A scanned copy of your photo ID (Manitoba Enhanced ID, Driver's License or Passport) and MB Health Card

You may also choose to submit any other documentation that helps us assess your level of financial need (pay stubs, bills, etc.)

## GENERAL INFORMATION

Full Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## ACADEMIC PROFILE

I am **currently** a *University of Manitoba* Student.  Yes  No

I am **currently** a *University of Winnipeg* Student.  Yes  No

I am **currently** a *Red River College* Student.  Yes  No

*If yes to any of the above:*

I am currently in my \_\_\_\_\_ year of a \_\_\_\_\_ year program.

I am currently in the Faculty of \_\_\_\_\_.

I am currently an:  Undergraduate Student  Graduate Student

*If no to all of the above:*

I am applying to the *University of Manitoba* for the 2019-2020 academic year.  Yes  No

I am applying to the *University of Winnipeg* for the 2019-2020 academic year.  Yes  No

I am applying to *Red River College* for the 2019-2020 academic year.  Yes  No

## OTHER ASSISTANCE

I have applied for, and received, Manitoba Student Aid in past years.  Yes  No

I have applied for, and will receive, Manitoba Student Aid this year.  Yes  No

*If no to above:*

I intend to apply for Manitoba Student Aid this year but have not yet done so.  Yes  No

If you do not intend to apply for any governmental student aid, please explain why not:

---

---

---

## FAMILY

I receive child support from my child(ren)'s other parent.  Yes  No

I have \_\_\_\_\_ child(ren), who is/are \_\_\_\_\_ years old.

My child(ren) is/are currently enrolled in daycare.  Yes  No

*If no to the above:*

My child(ren) is/are currently cared for by \_\_\_\_\_

---

---

## LONG ANSWER QUESTION

*In approximately 1000 words or less, please answer the following questions. This is your opportunity to show us how this bursary will help you. Please type your answer into a separate document and include it when sending us your application.*

If awarded this bursary, what would you put the money towards? How would this assistance benefit you, and your child(ren)? If you could speak directly to our donors, what would you say? Finally, why is a university education important to you?

## FINANCIAL INFORMATION

This bursary is based on financial need. The following two pages *must be filled in accurately. If you are unsure how to fill them out, please refer to the two example budget sheets included at the end of this application.* If you are still unsure, please contact us. Any application that is not filled out correctly will be disqualified.

As well, we require proof of income in the form of an Option C, which you can get by mail by calling CRA (1-800-267-6999) or by logging into your CRA Account online and printing it yourself. *Note: if you request your Option C by mail, it can take 10-20 business days to receive. Please plan accordingly.*

If your Option C form (which is reflective of your income over the previous tax year) does not accurately reflect your *current* income, please provide a copy of your three most recent pay stubs or a letter from your employer stating your current income.

## PRE-STUDY PERIOD BUDGET

16 weeks before the start of your full-time study period or 9 weeks if you graduated from high school in June.

*This budget applies to the period of*

2019 to September 2019

*Accommodations during pre-study period:*

- With parents    Renting    Other, please specify:

**Total Income During Pre-Study Period:**

Savings:		
Parental Help:		
Job Income:	/month x	months =
Child Support:	/month x	months =
Child Tax:	/month x	months =
:	/month x	months =
:	/month x	months =
<b>Total:</b>		

**Total Expenses During Pre-Study Period:**

Rent & Utilities:	/month x	months =
Phone/Internet:	/month x	months =
Food:	/month x	months =
Personal Care:	/month x	months =
Clothing:	/month x	months =
Transportation:	/month x	months =
Entertainment/Recreation:	/month x	months =
Childcare:	/month x	months =
Debt Payments:	/month x	months =
Medical/Dental:	/month x	months =
:	/month x	months =
:	/month x	months =
:	/month x	months =
<b>Total Expenses:</b>		

**Projected Surplus/Deficit:** \_\_\_\_\_

(Total Income – Total Expenses = Projected Surplus/Deficit)

## STUDY PERIOD BUDGET

**This budget applies to the period of September 2019 to April 2020**

*Accommodations during your study period:*

- With parents    On campus    Renting    Other, please specify:

***Total Income/Resources During Study Period:***

Savings:	
RESP Income:	
Parental Help:	
Student Loans:	
Job Income:	/month x 8 months =
Child Support:	/month x 8 months =
Child Tax:	/month x 8 months =
:	/month x 8 months =
:	/month x 8 months =
<b>Total Resources:</b>	<b>WITHOUT STUDENT LOANS =</b>
	<b>WITH STUDENT LOANS =</b>

***Total Expenses During Study Period:***

Tuition and fees:	
Books and supplies:	
Rent & Utilities:	/month x 8 months =
Phone/Internet:	/month x 8 months =
Food:	/month x 8 months =
Personal Care:	/month x 8 months =
Clothing:	/month x 8 months =
Local Transportation:	/month x 8 months =
Entertainment/Recreation:	/month x 8 months =
Childcare:	/month x 8 months =
Debt Payments:	/month x 8 months =
Medical/dental:	/month x 8 months =
:	/month x 8 months =
:	/month x 8 months =
<b>Total Expenses:</b>	

**Projected Surplus/Deficit without Student Loans:** \_\_\_\_\_

**Projected Surplus/Deficit with Student Loans:** \_\_\_\_\_

(Total Income – Total Expenses = Projected Surplus/Deficit)

## APPLICANT'S DECLARATION & CONSENT

I authorize *Rise Above Bursaries for Single Parents (RABfSP)* to release a copy of this application to the award selection committee. I understand that I am responsible for providing all required documentation as indicated in this application. I understand that if I do not submit the required documentation I will not be considered for this bursary. I understand that the collection of personal information provided on this application or accompanying documentation is used solely for the purpose of determining my eligibility for this award. I also understand that, if selected, I will be required to submit a letter by December 20<sup>th</sup>, 2019 outlining the impact of the bursary on myself and my family, which may be used by Rise Above in communications with donors and on its website, as well as to share a brief message (in person or pre-recorded) at Rise Above's 2020 fundraiser. Further details about both requirements are included with the bursary offer letter given to those selected as recipients.

I understand that should I leave school during the year for which I am awarded the bursary, I will be obligated to return the bursary to *RABfSP*. Finally, I understand that this bursary is for one year, not for the entirety of my degree, and that if I need financial assistance for the 2020-2021 academic year, I may re-apply but am not guaranteed funds.

I declare that all the information that I have provided is true. I understand that any money awarded may be reassessed and/or withdrawn if any of the aforementioned information is proven to be false.

---

*Applicant's Signature*

---

*Date*

COMPLETED APPLICATIONS MUST BE SCANNED\* AND EMAILED TO:

**[info@riseabovebursaries.ca](mailto:info@riseabovebursaries.ca)**

OR MAILED TO:

**Rise Above Bursaries  
PO Box 35032 Henderson PO  
Winnipeg MB R2K 4J9**

**\*PLEASE NOTE:** applications that have been *photographed* and emailed will not be accepted. A *clean, legible scan is required*. Scanning is available at your University/College print shop, Staples, the Public Library, among other places. Fees to use those places will vary.

## APPLICATION SUBMISSION CHECKLIST

**You do not need to include this page, or the sample budgets (the next two pages) when you submit your application.** These pages are for your reference only.

*When submitting your application, please make sure to include the following:*

- Fully completed application  
(if being emailed, it must be *scanned* – no photos will be accepted)
- Long answer question  
(*must be typed*, not handwritten)
- Photocopy of your ID  
(valid driver's license, passport or Manitoba enhanced ID)
- Photocopy of your Manitoba Health Card  
(with your children listed, to verify that they live with you)
- Option C
- Optional Other Documents  
(to verify income/expenses, explain why there is a difference between your Option C and your budget, etc.)

You can scan and email your application package to [info@riseabovebursaries.ca](mailto:info@riseabovebursaries.ca)

Or mail it to:

Rise Above Bursaries  
PO Box 35032 Henderson PO  
Winnipeg MB R2K 4J9

## EXAMPLE BUDGET SHEETS

The next two pages are examples of how you should fill in the budget sheets (pages 5 & 6 of the application). *These pages do not need to be typed* but must be easy to read.

The numbers used in the example budgets are *examples only* – we recognize that your financial situation may look very different from the one provided in the example. It is important that the information you record in your application is *true to your situation*, as the budget plays a significant role in the selection process.

An incomplete budget, or one that doesn't make sense, may result in your application not being considered.

If you have any questions, please don't hesitate to reach out to us. We're happy to assist!

## PRE-STUDY PERIOD BUDGET \*\*\*EXAMPLE\*\*\*

16 weeks before the start of your full-time study period or 9 weeks if you graduated from high school in June.

*This budget applies to the period of*

MAY 2019 to September 2019

*Accommodations during pre-study period:*

With parents    Renting    Other, please specify:

### **Total Income During Pre-Study Period:**

Savings:	\$0	\$0
Parental Help:	\$0	\$0
Job Income:	\$2,080 /month x 5 months =	\$10,400
Child Support:	\$150 /month x 5 months =	\$750
Child Tax:	\$550 /month x 5 months =	\$2,750
NA :	\$0 /month x 5 months =	\$0
NA :	\$0 /month x 5 months =	\$0
<b>Total:</b>		<b>\$13,900</b>

### **Total Expenses During Pre-Study Period:**

Rent & Utilities:	\$650 /month x 5 months =	\$3,250
Phone/Internet:	\$120 /month x 5 months =	\$600
Food:	\$200 /month x 5 months =	\$1,000
Personal Care:	\$75 /month x 5 months =	\$375
Clothing:	\$75 /month x 5 months =	\$375
Transportation:	\$120 /month x 5 months =	\$600
Entertainment/Recreation:	\$75 /month x 5 months =	\$375
Childcare:	\$500 /month x 5 months =	\$2,500
Debt Payments:	\$280 /month x 5 months =	\$1,400
Medical/Dental:	\$30 /month x 5 months =	\$150
Gym :	\$10 /month x 5 months =	\$50
NA :	\$0 /month x 5 months =	\$0
NA :	\$0 /month x 5 months =	\$0
<b>Total Expenses:</b>		<b>\$10,675</b>

**Projected Surplus/Deficit:** +\$3,225

(Total Income – Total Expenses = Projected Surplus/Deficit)

## STUDY PERIOD BUDGET \*\*\*EXAMPLE\*\*\*

**This budget applies to the period of September 2019 to April 2020**

*Accommodations during your study period:*

- With parents    On campus    Renting    Other, please specify:

**Total Income/Resources During Study Period:**

Savings:	\$3,225	\$3,225
RESP Income:	\$0	\$0
Parental Help:	\$0	\$0
Student Loans:	\$4,000	\$4,000
Job Income:	\$1,200 /month x 8 months =	\$9,600
Child Support:	\$150 /month x 8 months =	\$1,200
Child Tax:	\$550 /month x 8 months =	\$4,400
NA :	\$0 /month x 8 months =	\$0
NA :	\$0 /month x 8 months =	\$0
<b>Total Resources:</b>	<b>WITHOUT STUDENT LOANS =</b>	<b>\$18,425</b>
		<b>WITH STUDENT LOANS = \$22,425</b>

**Total Expenses During Study Period:**

Tuition and fees:	\$4,500	\$4,500
Books and supplies:	\$600	\$600
Rent & Utilities:	\$650 /month x 8 months =	\$5,200
Phone/Internet:	\$120 /month x 8 months =	\$960
Food:	\$200 /month x 8 months =	\$1,600
Personal Care:	\$75 /month x 8 months =	\$600
Clothing:	\$75 /month x 8 months =	\$600
Local Transportation:	\$120 /month x 8 months =	\$960
Entertainment/Recreation:	\$75 /month x 8 months =	\$600
Childcare:	\$500 /month x 8 months =	\$4,000
Debt Payments:	\$280 /month x 8 months =	\$2,240
Medical/dental:	\$30 /month x 8 months =	\$240
Gym :	\$10 /month x 8 months =	\$80
NA :	\$0 /month x 8 months =	\$0
NA :	\$0 /month x 8 months =	\$0
<b>Total Expenses:</b>		<b>\$22,180</b>

**Projected Surplus/Deficit without Student Loans: -\$3,775**

**Projected Surplus/Deficit with Student Loans: +245**

(Total Income – Total Expenses = Projected Surplus/Deficit)